

1:00 p.m. – 3:00 p.m.
Wednesday March 27, 2024
Agri-food Hub and Trade Centre Boardroom #1
CONFIDENTIAL

Board Members:	Lloyd Brierley, Darrell Mathews, Brian Loewen, Carly Kleisinger, Cole Beck, Jennifer Place
Guests:	Tara Grindle (City of Lethbridge), Payden Van Gaalen (City of Lethbridge)
Administration:	Paul Kingsmith, Kathy Grabowsky
Regrets:	Jason Elliott, Kim Gallucci, Byron Whitford, LDE External Council

MINUTES

OKI and Call to Order by Chairperson Cole Beck at 1:11 pm

1. Adoption of Agenda

- Add a couple items on the agenda under new business:
 - Annual General Meeting discussion
 - City of Lethbridge Updates

Motion: by Brian Loewen, seconded by Carly Kleisinger to approve the agenda for the May 1st, 2024, Board Meeting as amended. **Carried.**

2. Adoption of Minutes

Motion: by Jennifer Place, seconded by Cole Beck to approve the minutes of the March 27, 2024, Board Meeting as presented. **Carried.**

3. Action Items from Last Meeting

3.1 None

4. Reports

4.1 Public Reports

- Jennifer Place reviewed the monthly financial reports.
 - Request was made to adjust trending numbers to include seasonality.
 - Rentals are performing well and continue to be strong.

- Paul Kingsmith reviewed the public portion of the CEO report as provided in the package.
 - Parking lot repairs are underway and will continue as long as the weather is nice.
 - The electrical work will be completed in the South Parking lot. Out of the current 11, it has been determined that 6 or 7 of the electrical panels will be replaced.
 - Currently there are three open positions being hired for: HR Manager, Director of Client Services and Director of Facilities and Maintenance.
 - Planning for Whoop-Up Days is well underway, with the media launch scheduled for next week.

4.2 In-Camera Reports

Motion: by Lloyd Brierley, seconded by Darrell Mathews to go in-camera at 1:20 pm.
Carried.

Motion: by Jennifer Place, seconded by Brian Loewen to come out of in-camera at 3:32 pm. **Carried.**

5. New Business

Motions from In-Camera Discussion (New Business):

Motion: by Brian Loewen, and Carly Kleisinger to approve the construction of the Jumbo Ears / Concession investment based on the presentation of the financial business case to the Board of Directors, upon review the Board of Directors have authorized final approval to the Co-Chairperson's of Lloyd Brierley and Cole Beck.
Carried.

Motion: by Brian Loewen, seconded by Cole Beck to schedule the Annual General Meeting for Lethbridge & District Exhibition for Wednesday July 3, 2024, at 1:00 pm.
Carried.

6. Adjournment

Motion: by Carly Kleisinger, seconded by Jennifer Place to adjourn the meeting at 3:33 pm.
Carried.