

8:00 a.m. – 10:30 a.m.
Wednesday November 6, 2024
Agri-food Hub and Trade Centre Boardroom #1
CONFIDENTIAL

Board Members:	Lloyd Brierley, Cole Beck, Carly Kleisinger, Darrell Mathews, Brian Loewen, Rob Ulrich
Guests:	Payden Van Gaalen, Tara Grindle
Administration:	Kim Gallucci, Paul Kingsmith, Kathy Grabowsky

MINUTES

OKI and Call to Order by Acting Chairperson Carly Kleisinger at 8:02 am. **Carried.**

1. Adoption of Agenda

- Include an additional item in New Business: Review the Policies and Procedures of Lethbridge & District Exhibition.

Motion: by Darrell Mathews, seconded by Brian Loewen to approve the amended agenda for the November 6, 2024, Board Meeting as presented. **Carried.**

2. Adoption of Minutes

Motion: by Rob Ulrich, seconded by Darrell Mathews to approve the minutes of the October 2, 2024, Board Meeting as presented. **Carried.**

3. Action Items from Last Meeting

- 3.1 None

Motion: by Brian Loewen to go in-camera at 8:05 am. **Carried.**

4. Reports

- 4.1 CEO Report
Attachment: CEO Report
Attachment: Audit Committee Report

Motion: by Darrell Mathews to come out of in-camera at 9:11 am. **Carried.**

5. New Business

5.1 LFES use of old pavilions – post closure and decommissioning

Motion: by Darrell Mathews, seconded by Rob Ulrich that the Board of Directors allow Lethbridge & District Exhibition and Lethbridge Fire and Emergency Services to work together on utilizing the old pavilions for fire training. **Carried.**

5.2 Old Pavilion Discussion

- no discussion

5.3 Canada Day Celebrations

- City of Lethbridge Rec and Culture Department has requested that Lethbridge & District Exhibition work together to enhance Canada Day Celebrations for the community. The groups are working to discuss and propose what a new model could look like and what new opportunities there may be.

Motion: by Brian Loewen, seconded by Darrell Mathews that the Board of Directors authorize Lethbridge & District Exhibition and the City of Lethbridge Rec and Culture Department to discuss options for Canada Day Celebrations and bring back a presentation to the Board of Directors. **Carried.**

5.4 Policies and Procedures Review

- The Board of Directors would like to direct the Audit Committee to review the current Policies and Procedures and bring back a work plan and timelines.
- The Policies should be aligned with City of Lethbridge Policies (at a minimum).

Motion: by Carly Kleisinger, seconded by Rob Ulrich that the Board of Directors direct Administration to work with the Audit Committee to review current policies and identify gaps and missing policies. The Audit Committee will present a workplan and timelines to the Board of Directors. **Carried.**

6. Next Board Meeting – Wednesday December 4, 2024, at 8:00 am

7. Adjournment

Motion: by Darrell Mathews, seconded by Rob Ulrich to adjourn the meeting at 9:30 am. **Carried.**